



POSITION TITLE – HOUSEKEEPER – FT
OPEN TO - (INTERNAL and EXTERNAL)

NUMBER OF OPENINGS – 1 (ONE)
POSTING DEADLINE – May 1, 2011

Job Overview:

Housekeeping is responsible for the upkeep and cleaning of the gaming complex to include tables, bathrooms and offices located at the track. Housekeeping personnel will produce the highest quality of cleanliness in all areas following established procedures.

Duties and Responsibilities:

- Ensures that the property stays in a clean, sanitized fashion
- Vacuuming, mopping, sweeping, dusting, cleaning of wood, glass, pictures, doors, tables, chairs, poker tables, and carpets
- Responsible for cleanliness of floors in assigned public and employee areas
- Maintains and cleans equipment used; Uses equipment properly
- According to periodic maintenance schedule, shampoos and extracts carpets
- Responsible for informing the Maintenance Manager of any needed cleaning supplies or maintenance concerns
- Ensures that all applicable operating policies and procedures are adhered to at all times without deviation
- Performs other duties as assigned by the Maintenance Manager

Job Requirements: (please ensure you meet the listed requirements prior to applying)

- High School diploma or GED required or currently enrolled and successfully complete a GED program within 6 months from start date as a condition of continued employment
- Must be eighteen (18) years of age or older
- One (1) year experience in custodial or housekeeping duties is preferred
- Knowledge of cleaning chemicals and equipment preferred but not required
- Must be willing and able to work all shifts including days, nights, weekends, holidays, & overtime as required
- Must be able to lift and maneuver a minimum of sixty (60) pounds
- Must be able to push or pull a minimum of five (5) to sixty (60) pounds to assigned areas
- Must be able to walk or stand for 100% of assigned shift (8 –10 hours)
- Ability to tolerate areas containing dust, second-hand smoke, bright lights and loud noises
- Uses dexterity and gross motor skills continually; Frequently bends, pulls, pushes, lifts, and reaches above shoulders; Occasionally kneels, climbs, and crawls to work in difficult positions
- Willing to travel and participate in training as recommended
- Must have a Florida D.P.B.R. Gaming License (or the ability to obtain and maintain a license) as requirement for this position